



Application for Certificate of Eligibility to Purchase (Flat for Flat Pilot Scheme for Elderly Owners) under the Flat-for-Sale Scheme Secondary Market Scheme

FFSS Secondary Market Support Unit
G/F Dragon Centre
23 Wun Sha Street
Tai Hang Hong Kong
Tel : 2839 7373

Trade Down Permit No.
TDP

For Office Use Only
Application No.
ZSC No.

Part I Eligibility Criteria

- (1) Flats under the Flat-for-Sale Scheme Secondary Market Scheme (“SMS”) in this application form refer to flats sold under the Flat-for-Sale Scheme (“FFSS”) / Subsidised Sale Flats Project (“SSFP”) of the Hong Kong Housing Society (“HS”) which are assignable subject to the regulations of SMS.
- (2) This application form is for the use of the Trade Down Permit Holders of Flat for Flat Pilot Scheme for Elderly Owners.
- (3) After the completion of the assignment for the sale of the FFSS flat, applicant may purchase a subsidised sale flat with area smaller ^(Note) than the original flat in the SMS launched by the HS or in the Home Ownership Scheme (“HOS”) Secondary Market launched by the Hong Kong Housing Authority (“HA”). Upon signing the Provisional Agreement for Sale and Purchase (“PASP”) with the seller of the SMS of HS, the remaining “Certificate of Eligibility to Purchase (White Form Status)” of HOS Secondary Market of the HA (if any) will become null and void automatically, the holder of the “Certificate of Eligibility to Purchase (White Form Status)” cannot enter into a PASP with another seller of HOS Secondary Market of the HA, and vice versa.

Note : Such “trade down” shall be defined in terms of saleable area only, which is based on the saleable area of the property stored in the property records of the Rating and Valuation Department. The information is available from the Rating and Valuation Department property information at a cost of HK\$9 per enquiry online services or HK\$20 per enquiry in person (current rate subject to adjustment from time to time).

Part II Notes of Application

- (1) Please read carefully the Application Guide for the SMS (Flat for Flat Pilot Scheme for Elderly Owners) (“Application Guide”) before completing this form. The Application Guide can be downloaded from the HS’s website (<https://www.hkhs.com/en/application/subsidised-sale-housing/id/196>).
- (2) All parts of this form must be completed.
- (3) Please provide a copy of Trade Down Permit and a copy of the assignment of the FFSS flats sold by virtue of the Flat for Flat Pilot Scheme for Elderly Owners.
- (4) The information provided in this application form will be used for processing the application for purchasing flats under the SMS.

Part III Particulars of the Applicant and All Family Members listed on the Trade Down Permit of Flat for Flat Pilot Scheme for Elderly Owners

		Applicant	Family Member	Family Member	Family Member	Family Member
Name in Chinese (if any)						
Name in English	Surname					
	Given Name					
Sex (Please "✓")		<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> M <input type="checkbox"/> F
Date of Birth	dd/mm/yyyy	/ /	/ /	/ /	/ /	/ /
Relationship with Applicant		Applicant				
Marital Status (Please "✓")		<input type="checkbox"/> Unmarried <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed	<input type="checkbox"/> Unmarried <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed	<input type="checkbox"/> Unmarried <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed	<input type="checkbox"/> Unmarried <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed	<input type="checkbox"/> Unmarried <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed
Hong Kong Identity Card (HKIC) No.		()	()	()	()	()
Contact Tel. No. of Applicant		Home :		Mobile :		Office :

- Attention Notes :**
- (1) All English and Chinese names must be the same as those appearing on the Hong Kong Identity Card.
 - (2) All information required in this application form must be provided. Otherwise, HS may reject the application and the application fee paid will not be refunded.
 - (3) The name of any person should appear in one application form only. Each application is for the purchase of one flat under the SMS only. HS will check out for any double applications or purchases. If any double applications or purchases are found, all the applications and transactions concerned will be null and void.
 - (4) If there are two persons being the applicants of the Trade Down Permit, please nominate one person being the applicant of this application for Certificate of Eligibility to Purchase (Flat for Flat Pilot Scheme for Elderly Owners).
 - (5) Applicant should inquire about whether the vendor has joined HS T-Home "Letting Scheme for Subsidised Sale Developments with Premium Unpaid" and ask for the current rental status of the property (if any) to protect applicant's interests and rights. Please note that if the vendor(s) has/have been granted a "Certificate of Participation - Owner" and exercised the "Certificate of Participation - Owner" to sign tenancy agreement(s), and the relevant tenancy agreement(s) has/have not been terminated or the tenancy term(s) has/have not been expired up till now, the vendor(s) is/are not eligible to sell his/her/their property via SMS.

Part IV Residential and Correspondence Address in Hong Kong

Residential Address in
Hong Kong : _____
(must be completed)

Correspondence Address
in Hong Kong : _____
(must be completed if different from the residential address)

Part V Application Fee and Identity Document

This application form, together with the following cheque / cashier's order payable to the "HONG KONG HOUSING SOCIETY" for the sum of HK\$770.00 (cash, gift cheque, post-dated cheque, bank draft or E-cheque will not be accepted), **the Hong Kong Identity Card copies of the applicant and all family member(s) listed in Part III of this Application Form, a copy of the Trade Down Permit and a copy of the assignment of the FFSS flats sold by virtue of the Flat for Flat Pilot Scheme for Elderly Owners should be posted or submitted to HS. The fee will not be refunded under any circumstances.**

(Bank : _____ Branch _____ Cheque /
of Bank : _____ Cashier's Order No.: _____)

(Please write down the name of the applicant on the back of the cheque / cashier's order.)

(To avoid postal misdelivery, please complete all parts of the following in block letters. Please immediately notify the HS if there are any changes in future.)

Name of Applicant _____ Correspondence Address in Hong Kong _____ _____ _____	The Hong Kong Housing Society has received your application and the application fee of _____ on _____ .Your application number is: _____ 「 」 This is an Official Receipt (Please quote your application number in all future correspondence with Hong Kong Housing Society.)
Name of Applicant _____ Correspondence Address in Hong Kong _____ _____ _____	Flat-for-Sale Scheme Secondary Market Scheme (Flat for Flat Pilot Scheme for Elderly Owners) Name of Applicant _____ Correspondence Address in Hong Kong _____ _____ _____

Part VI Declaration by the Applicant

I hereby declare that:

1. I confirm that I have carefully perused and understood the contents of the “Application Guide” before submission of the application.
2. All the particulars given in this application form are true and correct in all respects. I have not withheld any information required in this application form, nor have I provided any misleading information.
3. I understand that the application fee paid is neither refundable nor transferable under any circumstances.
4. I agree that the solicitor representing me will apply to HS for a “Letter of Nomination” within one month from the date of the Provisional Agreement for Sale and Purchase for confirmation of my eligibility, and that I shall sign the formal Agreement for Sale and Purchase and Deed of Assignment to complete the transaction only after the issue of the “Letter of Nomination”.
5. I understand that the HS reserves the right to reject any application.
6. I understand that any application which is found to contain false or inaccurate or misleading information shall be cancelled, that any approval given on the basis of the false or inaccurate or misleading information shall be null and void, and that all monies thus paid shall be forfeited. I accept that the decision of HS shall be final as to whether any such statement or application is false or inaccurate or misleading.
7. I understand that, the flat purchased as a result of this application shall be for co-occupation by all persons listed in Part III of this application form.
8. **I understand that, the “Certificate of Eligibility to Purchase” (Flat for Flat Pilot Scheme for Elderly Owners) will be void if the holder of the Certificate or any listed family members purchase a domestic property in Hong Kong, during the period from 24 months prior to the date of submitting the application of Trade Down Permit and up to the date of signing the relevant Provisional Agreement for Sale and Purchase, regardless of whether such domestic property is subsequently sold during the said period.**
9. I understand that, **the “Certificate of Eligibility to Purchase” (Flat for Flat Pilot Scheme for Elderly Owners) is non-transferable or non-inheritable and applicable to the holder of the Certificate only.** In the event of the holder(s) of the Certificate passing away before the execution of any Provisional Agreement for Sale and Purchase for purchase of a new flat under the Flat for Flat Pilot Scheme for Elderly Owners, the Certificate shall be null and void.
10. I understand that **within two years from the date of Assignment (“the restriction period”) of SMS flat (“the Flat”) purchased by me and my listed family members (“the owners”), the Flat cannot be sold under the SMS.** Also, the HS will not buy back the Flat. The owners can only sell or let the Flat in the open market after payment of premium. I understand that after the purchase, the HS will not issue any “Certificate of Availability for Sale” to the owners within the restriction period. I understand that the restriction also applies to any assignee approved by the HS for change of ownership from the owners under special circumstances, executor, administrator and beneficiary of the estate of the owner and the mortgagee or chargee of the owner.
11. **I understand that I have to arrange the accommodation by myself at my own costs during the transitional period (i.e. from the completion of the sale of the original flat up to the completion of the assignment for sale and purchase of the new flat under the SMS).**

12. I understand that the personal information contained in the application form is used by HS for the application for the “Certificate of Eligibility to Purchase” (Flat for Flat Pilot Scheme for Elderly Owners) / “Letter of Nomination” under the SMS related purposes only.
13. All the particulars in this application form are given voluntarily. I agree to provide other relevant evidence and information to the HS for the purpose of vetting the eligibility of me and all the persons listed in this application form. The HS may not be able to process the application if insufficient information is provided and in any case, the application fee paid would not be refunded.
14. I hereby consent that, for the purpose of vetting the eligibility of me and all family members listed in Part III of this application form for joining the FFPS, officers of the HS, HA and/or Housing Department (“HD”) may (a) compare and match the personal data provided in this application form with the relevant personal data collected for any other purposes (by manual means or otherwise) so as to ascertain if these data are false or inaccurate or misleading and take appropriate action against the person concerned basing on these data and (b) obtain my personal data collected for any other purposes (by manual means or otherwise). I hereby authorize the HS, HA and HD to approach other government departments or any public/private organizations or any employers concerned for verification and matching of data and/or for vetting the eligibility of me and all family members listed in Part III of this application form for joining the FFPS, and I expressly agree that the government departments (including but not limited to the Land Registry, Immigration Department and Inland Revenue Department) or public/private organizations or any employers concerned may allow the HS, HA and HD access to my personal data in their possession for the purpose of comparing and matching them with the data provided in this application form and/or for the purpose of vetting the eligibility of me and all family members listed in Part III of this application form for joining the FFPS.
15. I understand that, the HS and its authorized officers, while collecting the personal data / information required for the verification of such contained in the application form, may for the purpose of processing the application for “Certificate of Eligibility to Purchase” (Flat for Flat Pilot Scheme for Elderly Owners) / “Letter of Nomination” under the SMS or its direct related usage , transfer the personal data / information on the application form to other divisions / offices of HS, other service providers, relevant government departments (including but not limited to the Transport and Housing Bureau, Housing Department, Lands Department and Rating & Valuation Department), public / private organizations and any other third party in possession of the personal data information of the owner. The personal data / information on the application form / “Certificate of Eligibility to Purchase” (Flat for Flat Pilot Scheme for Elderly Owners) / “Letter of Nomination” may for such reason be disclosed to the said government departments, public / private organizations and any other relevant third party.
16. I hereby further agree and authorize HS to disclose my information, data or record to the Land Registry (LR) and check with LR all the properties owned by me in Hong Kong during the period from 24 months prior to the date of submitting the application of Trade Down Permit and up to the date of signing the Provisional Agreement for Sale and Purchase of the new flat.
17. I understand that, pursuant to the Personal Data (Privacy) Ordinance, I am entitled to request access to and correction of my personal particulars contained in the application form. Any such requests should be made in writing and directed by post or fax (Fax no. : 2811 8700) to the Hong Kong Housing Society, G/F., Dragon Centre, 23 Wun Sha Street, Tai Hang, Hong Kong. A fee may be charged for such requests.

Date (dd/mm/yyyy) : _____ / _____ / _____ Applicant’s Signature : _____

Part VII Declaration by Other Listed Family Members

(All family members listed in Part III are required to sign the declaration below)

1. All the particulars given in this application form and in the declaration by applicant in relation to me/us are true and correct in all respects.
2. I/We understand that the personal information contained in the application form is used by HS for the application for the “Certificate of Eligibility to Purchase” (Flat for Flat Pilot Scheme for Elderly Owners) / “Letter of Nomination” under the SMS related purposes only.
3. I/We understand that any application which is found to contain false or inaccurate or misleading information shall be cancelled, that any approval given on the basis of the false or inaccurate or misleading information shall be null and void, and that all monies thus paid shall be forfeited. I/We accept that the decision of HS shall be final as to whether any such statement or application is false or inaccurate or misleading.
4. All the particulars in the application form is provided on a voluntary basis. I/We agree to provide other relevant evidence and information to the HS for the purpose of vetting the eligibility of me and all the family members listed in this application form. The HS may not be able to process the application if insufficient information is provided and in any case, the application fee paid would not be refunded.
5. I/We understand that the flat purchased as a result of this application shall be for co-occupation by all persons listed in Part III of this application form.
6. I/We hereby consent that, for the purpose of vetting the eligibility of the applicant and all family members listed in Part III of this application form for joining the FFPS, officers of HS, HA and HD may (a) compare and match my/our personal data provided in this application form with the relevant personal data collected for any other purposes (by manual means or otherwise) so as to ascertain if these data are false or inaccurate or misleading and take appropriate action against the person concerned basing on these data and (b) obtain my/our personal data collected for any other purposes (by manual means or otherwise). I/We hereby authorize the HS, HA and HD to approach other government departments or public/private organizations or any employers concerned for verification and matching of data and/or for vetting the eligibility of the applicant and all family members listed in Part III of this application form for joining the FFPS, and I/we expressly agree that the government departments (including but not limited to the Land Registry, Immigration Department and Inland Revenue Department) or public/private organizations or any employers concerned may allow HS, HA and HD access to my/our personal data in their possession for the purpose of comparing and matching them with the data provided in this application form and/or for the purpose of vetting the eligibility of the applicant and all family members listed in Part III of this application form for joining the FFPS.
7. I/We understand that, the HS and its authorized officers, while collecting the personal data / information required for the verification of such contained in the application form, may for the purpose of processing the application for “Certificate of Eligibility to Purchase” (Flat for Flat Pilot Scheme for Elderly Owners) / “Letter of Nomination” under the SMS or its directly related usage, transfer the personal data / information on the application form to other divisions / offices of HS, other service providers, relevant government departments (including but not limited to the Transport and Housing Bureau, HD, Lands Department and Rating & Valuation Department), public / private organizations and any other third party in possession of the personal data / information of me/us. The personal data / information on the Application Form / “Certificate of Eligibility to Purchase” (Flat for Flat Pilot Scheme for Elderly Scheme) / “Letter of Nomination” may for such reason be disclosed to the said government departments, public / private organizations and any other relevant third party.
8. I/We hereby further agree and authorize HS to disclose my/our information, data or record to the Land Registry (LR) and check with LR all the properties owned by me/us in Hong Kong during the period from

24 months prior to the date of submitting the application of Trade Down Permit and up to the time of signing the Provisional Agreement for Sale and Purchase of the new flat.

9. I/We understand that, pursuant to the Personal Data (Privacy) Ordinance, I am/we are entitled to request access to and correction of my/our personal particulars contained in the Application Form. Any such requests should be made in writing and directed by post or fax (Fax no. : 2811 8700) to the Hong Kong Housing Society, G/F., Dragon Centre, 23 Wun Sha Street, Tai Hang, Hong Kong. I/We understand that a fee may be charged for such requests.

	<u>Name</u>	<u>HKIC No.</u>	<u>Signature</u>	<u>Date (dd / mm / yyyy)</u>
Family Member	_____	() _____	_____	____ / ____ / ____
Family Member	_____	() _____	_____	____ / ____ / ____
Family Member	_____	() _____	_____	____ / ____ / ____
Family Member	_____	() _____	_____	____ / ____ / ____

(FOR OFFICE USE ONLY)
Certification by FFSS Secondary Market Support Unit

The declaration section in Part VI of this application has been clearly explained to the applicant by me on _____.

I have checked the particulars in Part III and confirmed that they are in conformity with the Trade Down Permit.

This application is endorsed for issuance of Certificate of Eligibility to Purchase.

Signature: _____ Signature: _____ Signature: _____
 (_____) (_____) (_____)
 Senior Officer (P&D) Senior Officer (P&D) Manager (P&D)
 Date : ____ / ____ / ____ Date : ____ / ____ / ____ Date : ____ / ____ / ____

Remarks : _____

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