



## **Application for Temporary Stay of Direct Family Member**

1. Flats should only be occupied by persons listed on tenancy. If there is a need, tenants may apply temporary stay of direct family member to take care of them or to let tenants look after their direct family member who depends on them.
2. Types of Temporary Stay Persons
  - 2.1 Normal Domestic Flat
    - Direct Family Member
    - Grandchild (under age 18) who is dependent on tenant
  - 2.2 Elderly Persons' Flat

As Elderly Persons' Flat is specially built for singleton or doubleton elderly, temporary stay of direct family member will not be granted. However, temporary stay of overseas domestic helper will be considered (refer to Application for Temporary Stay of Overseas Domestic Helper for details).
3. Eligibility
  - 3.1 Basic Criteria
    - Tenant undertakes to live in flat permanently.
    - Enough space in the flat (the living density is not less than 5.5m<sup>2</sup> per person including the temporary stay person).
    - Documents to prove the relationship between the tenant and the temporary stay person.
    - The temporary stay person does not own any domestic property in Hong Kong and is not listed in any other subsidized housing scheme.
  - 3.2 Other Criteria
    - For medical reason, medical certificate should be produced.
    - If the temporary stay persons are tenant's adult child and his/her family member, there should be no other child living in flat (i.e no other child listed on tenancy).
    - If the temporary stay person is tenant's grandchild under age 18, supporting document should be provided to prove that grandchild's parent cannot provide care to the grandchild e.g parents are not Hong Kong residents or are disabled.
4. Tenant has to complete an application form and produce all required information and supporting documents to the concerned Estate Office for processing.



5. Usually, one year temporary stay will be granted. The temporary stay person should move out upon temporary stay expires or when the need to look after the tenant, vice versa, ceases to exist.
6. If further temporary stay is needed, tenant has to re-apply to the Estate Office for extension of temporary stay and provide updated information and supporting documents.
7. It is a breach of tenancy agreement if tenant allows an unauthorized person to stay in flat. The Hong Kong Housing Society reserves the right to take appropriate action to execute the terms of tenancy agreement. If the temporary stay person has long-term housing need, he / she should find another accommodation or apply for public rental housing from the Hong Kong Housing Authority.
8. The temporary stay person will not be treated as a listed member on tenancy and is not eligible for takeover tenancy if the tenant passes away in future.

### **Enquiries**

The above information is for reference only. For details, please contact the Estate Office so that we can render assistance.

Last Review Date: 1/2025